

CACHE Qualification Specification

CACHE Level 1 Award in Preparing to Work in
Adult Social Care (QCF)

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CACHE Level 1 Award in Preparing to Work in the Adult Social Care Sector (QCF)

600/1213/4

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Section 1: General introduction

About this Qualification Specification

This Qualification Specification contains details of all the units and assessments you will be required to complete to gain the qualification. It also contains extra information for your tutor or assessor.

In addition to this Specification there is a separate 'Resource Centre' which contains general information to help support the qualification. This pack has been designed for tutors or assessors and can be found on our secure website 'cachezone'.

How the qualification works

This qualification is made up of units each representing a small step of learning. This allows the qualification to be completed at your own pace.

All of the units achieved can be 'banked'. This means that if you want to take another qualification which includes the same units you do not have to take them again.

Each unit has:

- a **level** - *shows how difficult it is*
- a **credit value** - *one credit represents about 10 hours' work*
- a **unit aim** – *explains what is covered in the unit*
- **learning outcomes** – *cover what you need to do (skills) or what you need to understand (knowledge)*
- **assessment criteria** – *what you need to show (evidence)*

Each learning outcome is linked to a number of assessment criteria. Evidence must be provided for all the assessment criteria to gain the unit.

Learning outcomes The learner will:	Assessment criteria The learner can:	Evidence record e.g. page number & method	Assessor judgement achieved Initial and date
1. Understand why effective communication is important in the work setting.	1.1. Identify the different reasons people communicate.		
	1.2. Explain how communication affects relationships in the work setting.		

Example shows how outcomes and criteria are laid out in the Unit Assessment Records (UARs) in Section 3

Understanding learning outcomes

There are two main types of learning outcome:

- **Skills** that can be performed
- **Knowledge** that can be learnt.

Sometimes they can cover a combination of the two.

Competence / Skills based learning outcomes:

- generally begin with 'Be able to' and the assessment criteria usually show that the evidence must be observable
- are about being able to perform a variety of different tasks as part of your work role **within** a real work environment.

Knowledge based learning outcomes:

- generally begin with 'Know', 'Understand' or 'Know how to' and the assessment criteria will reflect that evidence can be recorded in ways other than observation, although observation remains a valid method (however, some learning outcomes could be purely knowledge based and do not need to be in the context of a work role).

Making use of the CACHE websites

The CACHE websites are maintained on a regular basis and this is where the most up to date documents can be found. We strongly advise that these should be used as a resource on an on-going basis to ensure you always have the most current information.

All our qualification documents are version controlled, allowing you to check for updates or revisions.

The Public Website

Our public website address is: www.cache.org.uk and contains information that is available to everybody. It contains information about all our qualifications, including:

- Key Facts
- Qualification Specifications

There are also some other key documents that can be referred to when required. For example:

- **Complaints Procedure**
- **Appeals Process**
- **Equality and Diversity Statement** – our approach to non-discrimination
- **CACHE Statement of Values** – our values when working with children or young people

It also contains regular news updates and case studies and links to websites from other organisations that might be of interest.

The Centre Secure Website

More specific information to support Centre delivery (including the Resource Centre) can be found on our secure website 'cachezone'. **This site is for Centres only.**

Login is via the 'cachezone page' on our public website using the details provided by the Centre administrator.

Section 2: About this qualification

Qualification summary

Title	CACHE Level 1 Award in Preparing to Work in Adult Social Care (QCF)			
Type	QCF			
Qualification number	600/1213/4			
Aim	This qualification will enable learners to develop a basic knowledge of the adult social care sector and is aimed at those learners who wish to explore roles in this field.			
Purpose Ofqual code and description (where applicable)	<p>B. Prepare for further learning or training and/or develop knowledge and/or skills in a subject area</p> <p>B1. Prepare for further learning or training</p> <p>Other (CACHE description): Does not confer competence or licence to practice</p>			
Guided learning hours	Min	53	Max	53
Credit value	6	Minimum credits at / above Level		6
Minimum age of learner	14			
Age ranges covered by the qualification	18+			
Real work environment (RWE) requirement / recommendation	Learners do not need to be working as this is a knowledge only qualification.			
Progression	<p>This qualification provides a pathway into the sector for individuals considering a career in health and/or social care or those returning to work after a career break. It does not confirm competence in a job role but provides an opportunity to develop knowledge about the wider health and social care sector before learners decide whether working in the sector is for them and gain information to make decisions about career progression.</p> <p>The Level 1 Award in Preparing to Work in Adult Social Care allows for progression to the Level 2 Certificate in Preparing to Work in Adult Social Care, the Level 2 Diploma in Health and Social Care, or opportunities to the work towards the Common Induction Standards.</p>			
Equivalencies / Performance Points	Please refer to cachezone for up-to-date information on Equivalencies and Performance Points for CACHE qualifications.			

Recommended assessment methods	<p>All units will be internally assessed using a range of methods which could include: written assignments or tasks* such as designing a leaflet or booklet, charts or diagrams or setting up an information board.</p> <p>* NB: CACHE assessment tasks are provided for tutors' convenience. They are not mandatory.</p>
Additional assessment requirements	N/A
Grading system	The qualification will be pass or refer and all the assessment criteria for the chosen units must be achieved in order to obtain a pass.
How long will it take to complete?	The qualification can usually be completed in 3 months or less.
Entry requirements / recommendations	There are no formal entry requirements for this qualification but learners must be at least 14 years of age.

Introduction to this qualification

The CACHE Level 1 Award in Preparing to Work in Adult Social Care (QCF) will enable learners to develop a basic knowledge of the adult social care sector and is aimed at those learners who wish to explore roles in this field.

This qualification provides a pathway into the sector for individuals considering a career in health and/or social care or those returning to work after a career break. It does not confirm competence in a job role but provides an opportunity to develop knowledge about the wider health and social care sector before learners decide whether working in the sector is for them and gain information to make decisions about career progression.

The Level 1 Award in Preparing to Work in Adult Social Care allows for progression to the Level 2 Certificate in Preparing to Work in Adult Social Care, the Level 2 Diploma in Health and Social Care, or opportunities to the work towards the Common Induction Standards.

Rules of combination

To gain this qualification, learners must achieve 6 credits from the mandatory units.

Mapping

A document published by Ofqual showing the mapping of this qualification to Functional Skills Criteria 2009-11, useful IT resources and information about Adult Social Care related employability skills is available on the CACHE website and cachezone.

Unit achievement log

Unit ref.	Unit No.	Unit title	Unit type	Level	Credit	GLH	Page	Date achieved	Notes
F/502/9579	PWCS 01	Introduction to the adult social care sector	Knowledge	1	1	10	17		
D/502/9590	PWCS 02	Introduction to the values and principles of adult social care	Knowledge	1	1	10	21		
M/502/9660	PWCS 08	Awareness of skills and attitudes needed to work in adult social care	Knowledge	1	1	8	25		
A/502/9662	PWCS 09	Awareness of communication in adult social care	Knowledge	1	2	15	29		
F/502/9727	PWCS 10	Awareness of the roles and responsibilities of adult social care worker	Knowledge	1	1	10	31		

Section 3: Units

This section includes CACHE assessment tasks for tutors' convenience. They are not mandatory.

Unit layout

For each unit the following material has been provided:

Unit title	Provides a clear, concise explanation of the content of the unit.
Unit number	The unique number assigned by the owner of the unit (e.g. Edexcel, CACHE etc.).
Unit reference	The unique reference number given to each unit at qualification approval by Ofqual.
Unit level	Denotes the level of the unit within the QCF framework.
Unit credit value	The value that has been given to the unit based on the expected learning time for an average learner. 1 credit = 10 learning hours.
Unit aim	Provides a brief outline of the unit content.
Learning outcome	A statement of what a learner will know, understand or be able to do, as a result of a process of learning.
Assessment criteria	A description of the requirements a learner must achieve to demonstrate that a learning outcome has been met.
Additional information*	This box identifies the assessment strategy relevant to the unit. When required, this will include specific guidance relating to the assessment of the unit and information to support the learner to achieve.
Unit assessment guidance*	Any additional guidance provided to support the assessment of the unit.
Unit guided learning hours	The average number of hours of supervised or directed study time or assessment required to achieve a qualification or unit of a qualification.
Assessment task (set by CACHE)*	A scenario or aspect of the work role that will support the learner in producing the evidence requirements for knowledge only learning outcomes.

* *Additional information, Unit assessment guidance and Assessment tasks* may not be provided for all units.

NB: Words highlighted in bold in the learning outcomes, assessment criteria and assessment tasks are linked to the additional guidance section where more information on them can be found.

PWCS 01: Introduction to the adult social care sector

Unit reference F/502/9579

Level 1

Credit value 1

GLH 10

Unit aim The aim of this unit is to develop learners' awareness of the adult social care sector.

Learner name:	CACHE Centre no:
CACHE PIN:	ULN:

Learning outcomes The learner will:	Assessment criteria The learner can:	Evidence record e.g. page number & method	Assessor judgement achieved Initial and date
1. Know about types of social care support available to adults.	1.1. Define adult social care .		
	1.2. Outline the different types of adult social care support and their purpose.		
	1.3. Give examples of who would access different types of adult social care support.		
	1.4. Outline how informal care contributes to adult social care.		
2. Know the range of jobs available in adult social care.	2.1. Identify a range of jobs available in adult social care.		
	2.2. Outline settings where adult social care support is provided.		
	2.3. Outline a range of ways to develop a role or career in adult social care.		

Learner declaration of authenticity:
 I declare that the work presented for this unit is entirely my own work.

Learner signature: _____ Date: _____

Assessor sign off of completed unit: PWCS 01
 I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this unit.

Assessor name: _____

Signature: _____ Date: _____

For e-portfolio a signature is not required, providing the learner has a personalised and secure login.

Guidance for developing assessment arrangements for the unit:	
<p>Guidance for developing unit assessment arrangements – provided with the QCF unit</p>	<p>Adult social care: providing care and/or support for individuals to achieve the quality of life they choose.</p> <p>Types of adult social care support may include:</p> <ul style="list-style-type: none"> • day services • residential support including respite • domiciliary support • community based support • support purchased using personal budgets such as personal assistants <p>Each of the above may be for older people, or people with mental health illness, dementia, physical disabilities, learning disabilities etc.</p> <p>Informal care could include support provided by friends, family, neighbours, community groups etc.</p> <p>Range of jobs should include ancillary roles, managers, and trainers in addition to front line staff.</p>
<p>Unit assessment guidance – provided by the sector.</p>	<p>This unit needs to be assessed in line with the Skills for Care and Development QCF Assessment Principles.</p>

Assessment task – PWCS 01 Introduction to the adult social care sector

This assessment has been designed to meet all assessment criteria for learning outcomes 1 and 2.

Introduction

This unit will give you an opportunity to investigate job roles within the adult social care sector and learn about the services that can be made available.

Task 1

- a) Define what is meant by **adult social care**.
- b) Produce an outline of the different **types of adult social care support** and write about the purpose of each type.
- c) Give examples of who would access different types of adult social care support.

You may choose to present your information for b) and c) in chart form similar to the one below.

Types of adult social care support	An outline of the types	The purpose of the type	Examples of who would access the different types
day services			
residential support including respite			
domiciliary support			
community based support			
support purchased using personal budgets such as personal assistants			

- d) Write an outline of how **informal care** contributes to adult social care. Informal care may include support provided by friends, family, neighbours, and community groups.

Task 2

- a) Identify a **range** of jobs that are available in adult social care, include ancillary roles, management roles, teaching roles and front line staff.
- b) Write an outline of the settings where adult social care support is provided.
- c) Outline a range of ways to develop a role or career in adult social care.

PWCS 02: Introduction to the values and principles of adult social care

Unit reference D/502/9590

Level 1

Credit value 1

GLH 10

Unit aim The aim of this unit is to develop learners' awareness of the values and principles of adult social care.

Learner name:	CACHE Centre no:
CACHE PIN:	ULN:

Learning outcomes The learner will:	Assessment criteria The learner can:	Evidence record e.g. page number & method	Assessor judgement achieved Initial and date
1. Know the values and principles of adult social care.	1.1. Identify key values and principles of adult social care.		
	1.2. Outline why adult social care workers need to promote these values at all times.		
	1.3. Identify areas where own values and principles may conflict with those of adult social care.		
2. Know the importance of diversity within adult social care.	2.1. Outline why it is important to support and respect diversity and different cultures and values.		
	2.2. Outline the importance of finding out an individual's history, needs, wishes, likes and dislikes.		

Learner declaration of authenticity:

I declare that the work presented for this unit is entirely my own work.

Learner signature:

Date:

Assessor sign off of completed unit: PWCS 02

I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this unit.

Assessor name:

Signature:

Date:

For e-portfolio a signature is not required, providing the learner has a personalised and secure login.

Guidance for developing assessment arrangements for the unit:

Guidance for developing unit assessment arrangements – provided with the QCF unit

Adult social care: providing care and/or support for individuals to achieve the quality of life they choose.

Key values and principles of adult social care include:

- individuality
- rights
- choice
- privacy
- independence
- dignity
- respect
- partnership
- confidentiality.

This list is not exhaustive.

Unit assessment guidance – provided by the sector

This unit needs to be assessed in line with the Skills for Care and Development QCF Assessment Principles.

Assessment task – PWCS 02 Introduction to the values and principles of adult social care

This assessment has been designed to meet all assessment criteria for learning outcomes 1 and 2

Introduction

This unit will help you gain an understanding of the values and principles which need to be followed in the daily work in adult social care. It will give you a basic understanding of how you need to view and value individuals in your care.

You may choose to produce this information in a way which could be displayed on an information board within an adult social care setting.

Task 1

- Make a list of the **key values and principles of adult social care**. Then identify how each key value and principle may conflict with your values. You may wish to present your information in chart form for Task 1.

List of the key values and principles of adult social care	Identify how each key value and principle may conflict with your values.

- Write an outline to show why adult social care workers need to promote these principles and values at all times.

Task 2 - You may wish to present this information in an A4 poster.

- Write an outline of why it is important to support and respect:
 - diversity
 - different cultures and values.
- Outline why it is important to find out the history, needs, wishes, likes and dislikes of individual's in adult social care.

PWCS 08: Awareness of the skills and attitudes needed to work in adult social care

Unit reference M/502/9660 Level 1

Credit value 1 GLH 8

Unit aim The aim of this unit is to develop learners' awareness of skills and attitudes needed for working in adult social care.

Learner name:	CACHE Centre no:
CACHE PIN:	ULN:

Learning outcomes The learner will:	Assessment criteria The learner can:	Evidence record e.g. page number & method	Assessor judgement achieved Initial and date
1. Know the range of skills and attitudes essential to work in adult social care.	1.1. List skills and attitudes essential to work in adult social care.		
	1.2. Identify own skills and attitudes essential to work in adult social care.		
	1.3. Identify own skills and attitudes that require further development.		

Learner declaration of authenticity:

I declare that the work presented for this unit is entirely my own work.

Learner signature:

Date:

Assessor sign off of completed unit: PWCS 08

I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this unit.

Assessor name:

Signature:

Date:

For e-portfolio a signature is not required, providing the learner has a personalised and secure login.

Guidance for developing assessment arrangements for the unit:	
<p>Guidance for developing unit assessment arrangements – provided with the QCF unit</p>	<p>Adult social care: providing care and/or support for individuals to achieve the quality of life they choose.</p> <p>Skills and attitudes essential to work in adult social care include:</p> <ul style="list-style-type: none"> • write and speak so that others listen and understand • read and understand information shown in a variety of ways including, written and spoken English • listen and ask questions to understand other people's points of view • understand the need to be reliable and dependable • give examples of a care worker acting responsibly and being accountable in a care work setting • understand the purpose of policies and procedures in a social care workplace • demonstrate an ability to assess situations and identify problems and suggest solutions in a social care workplace scenario • know how to help 'customers' and deal with their questions and problems • demonstrate willingness to work in a team • demonstrate an ability to work well with others • be open and respond well to simple changes • show interest, initiative and effort • understand the need to gain skills and knowledge to support and develop your work • be willing to learn from mistakes and accept feedback and offer feedback to others in a positive way • be willing to reflect on practice and improve • be willing to share skills and to provide feedback to others in a positive way • be able to use every day technology such as mobile phones, email applications and basic word processing • be able to make estimates and check calculations for accuracy • understand how to add, subtract, multiply and divide numbers and give examples of when each should be used in day to day social care work • observe and record data accurately and legibly.
<p>Unit assessment guidance – provided by the sector</p>	<p>This unit needs to be assessed in line with the Skills for Care and Development QCF Assessment Principles.</p>

Assessment task – PWCS 08 Awareness of the skills and attitudes needed to work in adult social care

This assessment has been designed to meet all assessment criteria for learning outcome 1.

Introduction

Working in adult social care requires individuals with certain characteristics. This assessment will help you to find out about skills and attitudes essential to work in this sector.

Task

Complete the Skill Scan chart below to:

- list skills and attitudes essential to work in adult social care
- identify own skills and attitudes essential to work in adult social care
- identify own skills and attitudes that require further development.

Skill Scan		
List skills and attitudes essential to work in adult social care	Identify own skills and attitudes essential to work in adult social care	Identify own skills and attitudes that require further development
<i>Add as many rows as you need</i>		

PWCS 09: Awareness of communication in adult social care

Unit reference A/502/9662

Level 1

Credit value 2

GLH 15

Unit aim The aim of this unit is to develop learners' awareness of communication in adult social care.

Learner name:	CACHE Centre no:
CACHE PIN:	ULN:

Learning outcomes The learner will:	Assessment criteria The learner can:	Evidence record e.g. page number & method	Assessor judgement achieved Initial and date
1. Know the communication skills needed in adult social care.	1.1. Identify the range of communication skills needed in adult social care.		
2. Know how adult social care workers can meet the communication and language needs of individuals.	2.1. Identify barriers to effective communication.		
	2.2. List ways of overcoming barriers to effective communication.		
3. Know the importance of record keeping in adult social care settings.	3.1. List the different purposes for which record keeping might be used.		
	3.2. Give examples of different types of record keeping used in adult social care settings.		
	3.3. Outline the skills needed to maintain clear, accurate and up to date records.		

Learner declaration of authenticity:
 I declare that the work presented for this unit is entirely my own work.

Learner signature: _____ Date: _____

Assessor sign off of completed unit: PWCS 09
 I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this unit.

Assessor name: _____

Signature: _____ Date: _____

For e-portfolio a signature is not required, providing the learner has a personalised and secure login.

Guidance for developing assessment arrangements for the unit:	
Guidance for developing unit assessment arrangements – provided with the QCF unit	<p>Adult social care: providing care and/or support for individuals to achieve the quality of life they choose.</p> <p>Communication skills may include:</p> <ul style="list-style-type: none"> • formal • informal • visual • reading • writing • speaking – verbal / non-verbal • listening • body language.
Unit assessment guidance – provided by the sector	This unit needs to be assessed in line with the Skills for Care and Development QCF Assessment Principles.

Assessment task – PWCS 09 Awareness of communication in adult social care

This assessment has been designed to meet all assessment criteria for learning outcomes 1, 2 and 3.

Introduction

Adult Social Care brings with it some unique challenges to communicate effectively. This assessment will enable you to consider the needs and requirements within this area of work.

Produce an information document in the following three sections which:

Task 1 - Communication skills

- identifies the range of **communication skills** needed in **adult social care**

Task 2 - Overcoming barriers

- identifies barriers to effective communication
- lists ways of overcoming barriers to effective communication

Task 3 – Record keeping

- lists the different purposes for which record keeping might be used
- gives examples of different types of record keeping used in adult social care settings
- outlines the skills needed to maintain clear, accurate and up to date records.

PWCS 10: Awareness of the role and responsibilities of the adult social care worker

Unit reference F/502/9727 Level 1

Credit value 1 GLH 10

Unit aim The unit aims to develop learners' awareness of the role and responsibilities of the adult social care worker.

Learner name:	CACHE Centre no:
CACHE PIN:	ULN:

Learning outcomes The learner will:	Assessment criteria The learner can:	Evidence record e.g. page number & method	Assessor judgement achieved Initial and date
1. Know about the responsibilities of the adult social care worker.	1.1. Identify main responsibilities of an adult social care worker .		
	1.2. Outline the responsibilities and limits of the relationship between care workers and the individual .		
	1.3. Identify others that adult social care workers may work in partnership with.		
	1.4. Outline the need to report any suspicions about abuse or neglect.		
2. Know about the role of the adult social care worker.	2.1. Identify daily tasks in a range of adult social care roles.		
	2.2. Outline how duty of care might apply to the adult social care worker's daily role.		
	2.3. Give examples of how to provide person-centred support when supporting individuals in day-to-day activities.		

Learner declaration of authenticity:

I declare that the work presented for this unit is entirely my own work.

Learner signature:

Date:

Assessor sign off of completed unit: PWCS 10

I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this unit.

Assessor name:

Signature:

Date:

For e-portfolio a signature is not required, providing the learner has a personalised and secure login.

Guidance for developing assessment arrangements for the unit:	
<p>Guidance for developing unit assessment arrangements – provided with the QCF unit</p>	<p>Adult social care: providing care and/or support for individuals to achieve the quality of life they choose.</p> <p>An Individual is someone requiring care or support.</p> <p>Others may include:</p> <ul style="list-style-type: none"> • family • friends • informal carers • advocates • health professionals such as doctors, dentists, nurses and physiotherapists • social workers, housing officers, care assistants • organisations providing home services such as cleaning, laundry or meals on wheels • community groups and other organisations that the individual has links with <p>Duty of Care is a legal obligation to:</p> <ul style="list-style-type: none"> • always act in the best interests of individuals and others • not act or fail to act in a way that could cause harm • act within your competence and do not take on something you do not believe you can safely do. <p>Person-centred support ensures that the needs, wishes and preferences of individuals inform their daily care.</p>
<p>Unit assessment guidance – provided by the sector</p>	<p>This unit needs to be assessed in line with the Skills for Care and Development QCF Assessment Principles.</p>

Assessment task – PWCS 10 Awareness of the role and responsibilities of the adult social care worker

This assessment has been designed to meet all assessment criteria for learning outcomes 1 and 2.

Introduction

In this unit you will be looking at the role and responsibilities of the care worker in adult social care. It is important to know about the requirements within the work role and to be aware of how individuals are supported in all situations.

Produce the following information to form part of a display to inform people interested in working in adult social care.

Task 1 - Responsibilities of the **adult social care** worker

- Identify main responsibilities of an adult social care worker.
- Outline the responsibilities and limits of the relationship between care workers and the **individual**.
- Identify **others** that adult social care workers may work in partnership with.
- Outline the need to report any suspicions about abuse or neglect.

Task 2 - Roles of the adult social care worker

- Identify daily tasks in a range of adult social care roles.
- Outline how **duty of care** might apply to the adult social care worker's daily role.
- Give examples of how to provide **person-centred support** when supporting individuals in day-to-day activities.

Section 4: Assessment and quality assurance information for tutors and assessors

Assessment guidance

A recommended range of assessment methods has been identified for the units in this qualification. This gives the opportunity for different learning styles and individual needs of learners to be taken into account.

Recommended range of assessment methods for this qualification

One of the following assessment methods can be chosen to produce evidence.

For Knowledge only learning outcomes:

- Written and pictorial information
- Scenario or case study
- Task set by CACHE
- Oral questions and answers
- Assessment method devised by Centre and approved by CACHE

If you are proposing to use an assessment method that is not included within the recommended list you should contact your Centre Quality Advisor with full details of your proposed method. It will need formal approval from us before it can be used.

A key to the recommended assessment methods is included in *“How to ... A Guide to Assessing CACHE QCF Qualifications”* which forms part of the Resource Centre on cachezone.

Assessment strategies and principles relevant to this qualification

The units we offer have been developed in line with the specific **assessment strategies or principles** of different Sector Skills Councils (SSCs) or by us where there is no SSC lead.

The key requirements of the assessment strategies or principles that relate to units in this qualification are **summarised** below. More detailed strategies or principles can be found in the *“How to ... A Guide to Understanding the Requirements of Assessors and Internal Quality Assurers for CACHE QCF Qualifications”*.

The Centre needs to ensure that individuals undertaking assessor or quality assurer roles within your Centre conform to the SSC assessment requirements for the **unit** they are assessing or quality assuring.

Skills for Care and Development Assessment Principles

Knowledge learning outcomes

- **Assessors** will need to be both occupationally knowledgeable and qualified to make assessment decisions
- **Internal Quality Assurers** will need to be both occupationally knowledgeable and qualified to make quality assurance decisions

Competence / Skills learning outcomes

- **Assessors** will need to be both occupationally competent and qualified to make assessment decisions
- **Internal Quality Assurers** will need to be both occupationally knowledgeable and qualified to make quality assurance decisions

CACHE Assessment Strategy

Knowledge learning outcomes

- **Assessors** will need to be both occupationally knowledgeable and qualified to make assessment decisions
- **Internal Quality Assurers** need to be both occupationally knowledgeable and qualified to make quality assurance decisions

Competence / Skills learning outcomes

- **Assessors** will need to be both occupationally competent and qualified to make assessment decisions
- **Internal Quality Assurers** will need to be both occupationally knowledgeable and qualified to make quality assurance decisions

Section 5: Feedback

Tell us what you think!

Your feedback is really important to us.

Please take a few moments to tell us how well this document supports you when teaching or studying this qualification.

The form is also available as a separate document on [cachezone](#).

QCF Support Materials Feedback Form

Qualification: CACHE Level 1 Award in Preparing to Work in Adult Social Care (QCF)

Name: **Are you:** a Tutor / a Learner

Centre name: **Centre no.:**

Contact details: * **Tel.:**

Email:

Please rate the following statements on a scale of 1-3:

1 Disagree 2 Tend to agree 3 Agree

1	2	3
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1. This document is presented in a clear and accessible way and I can easily find the information I need.

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2. This document contains all the information I need to teach or study this qualification.

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3. The language used throughout this document is clear, unambiguous and appropriate for both tutors and learners.

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4. **Tutors only.** This document has had a positive effect on the way I deliver this qualification.

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Please use the space below to provide more detailed comments or additional feedback

*** Please indicate if you would like us to contact you about your feedback**

Yes / No

Please email your completed feedback form to: qcfsupportmaterials@cache.org.uk

Alternatively, you may post or fax your form to:

**CACHE QCF Support Materials,
CACHE, Apex House,
81 Camp Road, St. Albans, Herts. AL1 5GB
Fax: 01727 818613**



Section 6: Publication history

This section identifies important changes made to this document since its first publication in April 2011.

All page numbers refer to this version of the document.

- **p.10, Qualification summary:** The minimum age for the qualification has been changed from 14 to 16.
- **pp.10,11, Qualification summary:** The minimum age and entry requirements have been changed back from 16 to 14 following Department for Education approval.

A comprehensive **CACHE QCF Support Materials Publication History**, including details of changes made to all CACHE QCF support materials, is available on [cachezone](#).